**Enroll in Another Course**

1. Go to [www.grtep.com](http://www.grtep.com)
2. **Log in** using your email address and password.



1. Go to your **Home** page. Click **Home** on your navigation bar on an existing publication.



Or, replace your current URL with <https://www.grtep.com/index.cfm/core/User/landingPage>.

1. Click **Enroll In Another Online Publication**.



If you have an access code for your new course, follow the steps in the **Enroll with an Access Code** section. If you don’t have an access code, skip this section and go to the **Enroll without an Access Code**.

**Enroll with an Access Code**

1. Enter your access code in the **Access Code** field and click **Next**.



1. Select the **Institution** and the **Online Publication**. This may have been populated for you.

Click **Next** to continue.



1. If the enrollment was successful, you should see a confirmation message like the one below. There may be further steps to perform depending on your course.



1. Click **Home** to access your new course.

**Enroll without an Access Code**

1. Click on the **Click Here To Purchase** button.



1. Select your **Institution** and **Online Publication**. Click **Next** to continue.



1. Verify the correct course has been selected.



1. Verify your **Account Info**.



1. Verify your **Billing Information**.



1. Enter your **Shipping Information**. You can check the box at the top of this section to use the same address information as your billing address.



1. Click **Next** to continue.
2. Enter your **Credit Card Information** and click **Submit**.



1. If the enrollment was successful, you should see a confirmation message like the one below. There may be further steps to perform depending on your course.



1. Click **Home** to access your new course.